



Hartford Town and City Clerk Archives

A Guide to the collection at the Hartford History Center

Collection Overview

Repository:	Hartford History Center, Hartford Public Library Hartford, Connecticut
Creator :	Hartford (Conn.)
Title :	Hartford Town and City Clerk Archives
Dates :	1639-2010
Extent :	Over 375 linear feet
Abstract :	The Town and City Clerk archives include, but are not limited to, building permits, street commissioner reports, park records, licenses, tax records and vital statistics.
Location:	Ground Floor
Language:	English

Historical Note

In 2005, the Town/City Clerk of Hartford, Daniel Carey, under a grant from the Connecticut State Library hired a firm to survey the clerk's five story vault. The next year, under a second grant, an archival aide was hired to remove the records and documents from the vault. They were sorted into record groups, placed in acid free folders and then into manuscript boxes. In the fall of 2010, with the permission of the Mayor of Hartford, the Court of Common Council of Hartford, the Town/City Clerk of Hartford and the Public Records Administrator and the State Archivist of the Connecticut State Library, the City and Town Clerk Archive was formally transferred to the Hartford History Center, Hartford Public Library.

Scope and Content

The archive is a comprehensive record of the City of Hartford as collected by the Town and City Clerk Office and includes record groups by department / governmental entity or area of focus. For example, the collection holds Street Commissioner Reports 1784-1945 as well as records with single subject headings like bridges, railroads and celebrations. In addition, the collection holds vital statistics for select years.

Restrictions

Access Restrictions

The records are stored in a restricted area and therefore may not be available on a same-day basis.

Use Restrictions

See Hartford History Center's Collection Use policy. Permission to publish from the City and Town Clerk Archive must be obtained in writing from curator of the Hartford History Center, and a copy of the published work may be requested by the Hartford History Center. The Hartford History Center reserves the right to refuse permission to publish, etc. to those who have not complied with its policies. Use of the collections will normally not be permitted for the purpose of promotion of commercial products and services or political campaigns. Hartford History Center at Hartford Public Library reserves the right to limit the number of photographic prints/captures and to restrict the use or reproduction of rare, fragile, or valuable objects.

Subject Headings

Subjects

Cemeteries -- Connecticut -- Hartford
Building permits.
Corporation reports.
Corporations -- Connecticut -- Hartford
Death records.
Deeds -- Connecticut -- Hartford
Education -- Connecticut -- Hartford
Fire departments -- Connecticut -- Hartford
Gas companies -- Connecticut -- Hartford
Hartford (Conn.) -- Government
Hartford (Conn.). Board of Education

Housing -- Connecticut -- Hartford
Juvenile courts -- Connecticut -- Hartford
Licenses
Marriage records.
Mayors -- Connecticut -- Hartford
Mayors -- Connecticut -- Hartford
Parks -- Connecticut -- Hartford
Public utilities
Public welfare
Public works
Railroads -- Connecticut -- Hartford
Registers of births, etc.
Schools -- Connecticut -- Hartford
Streets -- Connecticut -- Hartford
Taxation -- Connecticut -- Hartford
Town clerks -- Connecticut -- Hartford
Transportation.
Trinity College (Hartford, Conn.)

Corporate Names

Connecticut Governor's Foot Guard.
Connecticut Governor's Horse Guard. Company, 2nd
Hartford (Conn.) Board of Education
Hartford (Conn.) Board of Water Commissioners
Hartford (Conn.). Court of Common Council
Hartford (Conn.). Dept. of Engineering
Hartford (Conn.). Police Dept.
Old State House (Hartford, Conn.)
Trinity College (Hartford, Conn.)

Administrative Information

Preferred Citation

Item, Collection Title, Collection number (Box #, Folder #). Hartford History Center, Hartford Public Library, Hartford, Connecticut.

Processing Details

Collection was processed by Wilson H. Faude beginning in 2006.

EAD Finding Aid created October 2012.

Accruals

The collection is open. Additional accruals are expected.

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